

HORSHAM SOCCER ASSOCIATION, INC.
FUNDRAISING POLICY – 2016-05

1. Only the Board of Directors has the authority to authorize fundraising.
2. All fundraising will be evaluated by the Board of Directors and must meet certain criteria. Fundraising must be legal, ethical, and not contain any aspect that would reflect poorly on HSA. Each fundraising request shall be judged on its individual merit. Examples of fundraisers that would be likely to be approved are: raffle ticket sale, candy sale, coupon book sale, novelty items, car wash, pizza coupons, hoagie sale, baked goods sale, marathon-hourly pledge, oldies night, teen dance, supermarket redemption sales tapes, and others as approved by the Board of Directors. No door to door sales.
3. Request for approval for a fundraiser must be in writing, who is the benefactor, a brief description of the fundraiser, team/s participating, for what purpose are the funds needed, anticipated revenue, and how will the funds be disbursed.
4. Prior approval by the Board of Directors must be granted before a fundraiser is accepted.
5. Materials to be provided 14 days in advance of requested distribution date and be provided in a "copy and paste" format.
6. Fundraising requests will be approved or rejected within thirty (30) days of the written request.
7. The HSA will not promote any fundraisers that are based on gambling...(example: elimination pools, 50/50's, basketball brackets, etc.).
8. Horsham Soccer will not promote any outside fund raisers that complete/conflict with any Horsham Soccer fundraisers. Conflicts will be defined and identified by the Board of Directors.
9. All current roster travel teams are eligible for team fundraising. To be considered as a travel team, it must be first approved by the Board of Directors and all players must be registered with HSA, E.P.Y.S.A., and carry a current U.S.Y.S.A. player pass.
10. Fundraising can be used to offset the following expenses: tournament fees, league fees, overnight player lodging fees, approved uniform cost, approved pinnies, practice and game soccer balls, marking cones, soccer camp, soccer training video, team first aid kit, referee fees, player transportation cost outside the immediate area, and other needs as approved by the Board of Directors.

11. A fundraiser can be directed to any persons, group, organization, or company.
12. Fundraising can occur anywhere with the following exceptions:
 - Not on or near E. Carl Kohler Soccer Fields.
 - Not on or near any field/s being used for an HSA tournament.
 - Not on or near any approved HSA practice field/s.
 - Not on or near any approved HSA home field/s.
13. An individual Travel Team Fundraiser benefits only that specific travel team.
Groups – the group benefits.
14. Fundraiser Fund Handling.
 - 14.1 Individual travel Team Fundraiser funds will be retained by the specific team that secured those funds.
 - 14.2 Fundraiser's checks shall be made payable to as directed by the fundraising group.
 - 14.3 All fundraiser funds collected in a specific year must be disbursed in that year. The non-disbursed funds shall be remitted to HSA and placed in the General Fund or remain in the HSA General Fund.
15. Disclaimer.

On all fundraising literature the following disclaimer must be duly noted:

Individual Team or Group Disclaimer: "This fundraiser only benefits the (specify team's travel team age group) and does not benefit the entire Horsham Soccer Association."

You cannot make the statement that the donation or purchase being made cannot be used as a tax deductible item since we are currently a 501C corporation. If you raise funds for an individual team, this is also not tax deductible even under a 501C unless the profit/funds are deposited and disbursed from a HSA bank account. Companies can use their donation or purchase as an advertising expense.
16. This Fundraising Policy is part of the Horsham Soccer Association, Inc.'s Rules and Regulations.
17. Punishment for not following procedures:

The matter will be placed before the Grievance Committee and will go through all procedures as outlined in HSA Bylaws.